

# STAR REPUBLICAN WOMEN BYLAWS

## ARTICLE I NAME AND ADDRESS

The name of this organization shall be the Star Republican Women (SRW). The address shall be P.O. Box 8675, Horseshoe Bay, Texas 78657.

## ARTICLE II OBJECTIVES

The objectives of this organization shall be:

To promote an informed public through political education and activity.

To increase the effectiveness of women in the cause of good government through active participation.

To facilitate cooperation among Republican women of Texas, and to contribute to the welfare and growth of Republican women's organizations in the State.

To foster and encourage loyalty to the Republican Party and its candidates and to promote its ideals, and to work for the election of the Republican Party's nominees.

## ARTICLE III POLICY

**Section 1.** The President, and the Campaign Activities Chairman shall not publicly endorse any candidate for public office in contested primaries, runoff elections, special elections and/or nonpartisan elections when more than one Republican is in the race. This Section pertains only to contests between Republican candidates for public office. An officer who is a candidate or whose husband or a member of her family is a candidate shall be exempt from this rule.

**Section 2.** No club shall publicly endorse or work for a known candidate of another party in a partisan or nonpartisan race where a Republican is in a nonpartisan or partisan race. No club, its President or Campaign Activities Chairman shall publicly endorse or work for said candidate in said race. If a club violates this policy, it shall be the responsibility of the Texas Federation of Republican Women (TFRW) Executive Committee to remove said club from the Federation.

**Section 3.** If requested by the TFRW for a vote on a proposed statement or resolution on a controversial issue, the SRW shall not act without obtaining two-thirds written vote of the members.

**Section 4.** There shall be no lobbying with Legislators using the name of the TFRW by any federated unit or any individual member without the express permission of the Board of Directors of the TFRW.

**Section 5:** No candidate shall use the TFRW logo in any political advertising, and any political advertising shall contain the following disclaimer: This endorsement is given by the individual (s) only, NOT the Texas Federation of Republican Women.

**Section 6:** Candidate Fairness: After the ending of the filing period for any office and ending the day after the final election for that office, it is the policy of TFRW that all Republican candidates for the office shall be treated fairly and equitably. When one Republican candidate for an office is invited to speak at a Federation or club meeting, then all Republican candidates for the office shall be offered equal presentation time at the same meeting or another meeting before the election.

**Section 7:** Delivery of Records: All officers and all committee chairmen and vice chairmen shall deliver all records, files, passwords, social media administrative rights, and properties of the club to their successor before December 31 of the year in which she is retiring from office, or within 3 days of leaving the position if earlier than December 31, unless otherwise directed by the club President or Executive Committee. Failure to meet the deadlines may result in the termination of her membership by the club.

## **ARTICLE IV MEMBERSHIP**

There shall be two categories of membership in SRW as follows:

1. Active
2. Associate

**Section 1.** Active membership in this organization shall be open to any woman believing in the principles of the Republican Party and intending to support its candidates. She shall be a registered voter.

**Section 2.** Associate membership in this organization shall be as follows:

A) A Republican woman who is a regular member of another federated local club and who wishes to support SRW may be eligible for associate membership upon payment of required dues. She cannot hold office, vote or be counted for the purpose of determining the number of delegates to National or State Federation meetings or conventions.

(B) A Republican man is eligible for associate membership in the SRW upon payment of the required annual dues. He cannot hold office, have a voice or vote or be counted for the purpose of determining the number of delegates to National or State Federation meetings or conventions. As an associate member, he does not become a member of the State or National Federation.

**Section 3.** This organization shall be a member of the Texas Federation of Republican Women (TFRW) and of the National Federation of Republican Women (NFRW).

**Section 4.** Email addresses of this club's membership are not to be included in any list sold.

## **ARTICLE V OFFICERS AND BOARD OF DIRECTORS**

**Section 1.** The officers of this organization shall be a President, a First Vice President, a Second Vice President, a Secretary, and a PAC Treasurer.

**Section 2.** The duties of the officers shall be as stated below:

(A) The President shall preside at all meetings of the SRW and of the Board of Directors, appoint a Parliamentarian and all committee chairmen, except the Chairman of the Nominating Committee; supervise the work of the organization; prepare a program of action after consultation with the chairmen of standing committees for presentation to the Board of Directors ; sign checks in an emergency and by vote of the Executive Committee if the PAC Treasurer is unable to do so; and be an ex-officio member of all committees except the Nominating Committee.

(B) The First Vice President, in the absence of the President, shall perform the duties of the President. She shall also serve as Chairman of the Program Committee and perform such other duties as the President may prescribe.

(C) The Second Vice President shall serve as Membership Chairman; keep an up-to-date roster of the membership; send out dues notices; and recruit new members.

(D) The Secretary shall keep a factual and unbiased record of the proceedings of all meetings; issue all authorized notices to the membership; carry on the necessary correspondence; have custody of all records pertinent thereto; and perform such additional duties as may be required of the office.

(E) The PAC Treasurer shall receive and be custodian of all funds and shall pay all bills upon the authorization of the President or the Board of Directors. She shall keep an account of all monies received and/or disbursed by her and report in full at meetings as required by the President. She shall ensure adequate records are available as required by the Texas Ethics Commission and Texas Election Laws and shall file all Reports required by same in a timely manner. She shall be registered with the Texas Ethics Commission.

**Section 3.** The Executive Committee shall consist of the five elected officers, the immediate Past President, and the Parliamentarian. The Board of Directors shall consist of the Executive Committee and all appointed Committee Chairmen.

**Section 4.** Duties of the Board of Directors shall be to transact any necessary business between formal meetings; to prepare recommendations for changes in policies; to serve as advisors to the President; to direct disbursements of SRW funds; and to fill vacancies that occur in elective offices between elections with the exception of the President, in which case the Vice President shall assume the office of the President.

**Section 5.** A quorum of any meeting of the Board of Directors shall be a majority of the members of that body.

**Section 6.** Terms of office shall be for two (2) years, [change from 1 year] or until their successors are elected. No officer or committee chairman, except for the PAC Treasurer, may serve in the same position for more than two consecutive terms without approval from the Board of Directors.

**Section 7:** No member may hold more than one vote. A vote may be conducted by mail, telephone, facsimile, or email between meetings of the Board of Directors. A decision can be rendered only after written documentation has been received from a majority of the Board of Directors.

## **ARTICLE VI MEETINGS**

**Section 1.** The regular meeting in November shall be the Annual Meeting and shall be for the purpose of electing officers, receiving reports of officers and committees, and for any other necessary business.

**Section 2.** The regular meeting shall be held on the third Tuesday of each month from January through May and September through November. The December meeting shall be held on the second Tuesday of December.

**Section 3.** Special meetings shall be held at the call of the President or upon the request of five or more members. The purpose of each special meeting shall be stated in the call and no other business shall be considered at that meeting. Notice of special meetings shall be made five days prior to the meeting.

**Section 4.** Regular meetings of the Board of Directors shall be held prior to the regular meeting and at such time and place as may be determined by the President.

**Section 5.** Special meetings of the Board of Directors may be called by the President or upon request of a majority of the members of the Board. In such instances, the purpose of the meeting shall be stated in the call and no other business may be considered or transacted. Notice of special meetings shall be made five days prior to the meeting.

**Section 6.** A quorum shall consist of 10 percent of the voting membership.

## **ARTICLE VII DUES**

**Section 1.** The active membership dues shall be \$25.00 and the associate membership dues shall be \$15.00 per year, payable November 1 for the subsequent fiscal year, January through December, which amount shall include per capita dues.

**Section 2.** SRW shall pay the annual fee required to receive the monthly educational material from NFRW and shall pay the annual service charges to TFRW and NFRW.

**Section 3.** SRW shall pay the registration fees for the President, or designated delegate, for the biennial TFRW and NFRW Conventions.

**Section 4.** The fiscal year of the organization shall be from January 1 through December 31.

## **ARTICLE VIII NOMINATIONS AND ELECTIONS**

**Section 1.** A Nominating Committee of not less than three members or no more than five members shall be elected at a regular meeting not less than two months prior to the Annual Meeting; the report of the Nominating Committee shall be made at a regular meeting one month prior to the Annual Meeting. The Committee shall submit one nominee for each office. Such nominations will be considered at the Annual Meeting at which time nominations from the floor shall be allowed.

**Section 2.** Elections shall be held at the November meeting. If there is only one candidate for an office, election may be by voice. A majority vote shall elect. No absentee or proxy vote shall be permitted. Written ballots will be used if two or more are nominated for the same office.

**Section 3.** To be eligible to vote in club elections, a member must have paid her dues at least 30 days prior to the election and must have attended at least one meeting.

**Section 4.** Officers shall be installed at the December meeting.

**Section 5.** Members of the Nominating Committee shall not succeed themselves.

## **ARTICLE IX COMMITTEES**

**Section 1.** The Standing Committees shall be Legislation, Hostess, Public Relations, Bylaws, and Campaign Activities.

**Section 2.** The duties of the Standing Committees shall be prescribed by the Board of Directors.

**Section 3.** Special Committees may be appointed by the President and/or the Board of Directors as deemed advisable. Required Special Committees are Internal Review, Finance and Nominations.

**Section 4.** Members of the Standing Committees shall be designated by the President with the advice and consent of the Board of Directors.

**Section 5.** A quorum for a meeting of any Committee shall be a majority of the members of the committee.

**Section 6.** All Committees shall report to the members at regular meetings and as ordered by the President

**ARTICLE X  
REPRESENTATION**

**Section 1.** SRW shall be represented at the Texas Federation of Republican Women Biennial State Convention by one delegate for each 10 members or major fraction thereof. Delegates and Alternates to the State Convention shall be elected in April or a sufficient period of time prior to the Convention to allow proper certification as required by the Bylaws of the TFRW.

**Section 2.** A delegate to the National Federation of Republican Women National Convention shall be elected three months prior to the date of the convention.

**ARTICLE XI  
PARLIAMENTARY AUTHORITY**

“Robert’s Rules of Order, Newly Revised” shall govern all proceedings except where inconsistent with the provisions of the Bylaws of this organization or that of the TFRW or the NFRW.

**ARTICLE XII  
AMENDMENTS**

The Bylaws may be amended by a two-thirds vote of the active members present and voting at any regular meeting of this organization or adjourned session thereof PROVIDED: notice of the proposed amendment has been given at a regular meeting one month prior to vote on the proposed amendment, or given in writing to all members at least 30 days prior to the meeting; and that such amendment is consistent with the TFRW Bylaws.

**ARTICLE XIII  
DISSOLUTION**

The club may be dissolved by a two-thirds vote at any meeting of the local club, provided that notice of the dissolution has been submitted in writing at the previous meeting and has been sent by mail to all members of the local club. In the event of dissolution, the Board of Directors shall, after payment of all liabilities of the local club, distribute any remaining assets to the state federation. None of the assets shall be distributed to any member or officer of the organization and the right to use the name shall revert to state federation.

**STANDING RULES**

1. During her first year of office, the President of the Star Republican Women shall be the representative at the annual “Tribute to Women.” Election of a representative for this honor during the second year of a President’s term shall be made from the general membership.
2. No fundraising other than for NFRW, TFRW, or SRW will be allowed in General Meetings unless prior approval has been received by the Board of Directors at its regular meeting.
3. This organization will honor the President each year by paying the required fee for membership in the TFRW Patron Program.